



# **SELECTION PROCESS**

## **Master of Science Programmes**

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# 1. ADMISSION REQUIREMENTS

To take part in the Master Selection Process, applicants are required to submit the following supporting documentation by completing our online application through <https://campusnet.ebs.edu>:

1. Detailed CV with photo (in English)
2. A Bachelor's degree or equivalent with a minimum of 180 ECTS credits (English translations would be required, where necessary)

For applicants who have a degree in another field of study other than Business Administration, we offer a [preparation semester](#), which covers the following areas: Accounting & Control, Finance, Marketing & Strategy, Statistics & Econometrics and Mathematical Economics. After your preparatory semester, you will be well equipped to continue your studies with our MSc programmes in Management, Automotive Management, Finance or Real Estate.

3. Updated/current transcript of records (English translations would be required, where necessary)
4. Acceptable TOEFL or IELTS English proficiency test score

Native English speakers or applicants who graduated from a school where English is the primary language of instruction may be exempt from this requirement.

5. At least 10 weeks of internship or work experience during or after completion of the Bachelor's degree

The ten weeks of experience can be gained over a period of time and it is not necessary that the ten weeks be achieved at the same work place or be related in the respective Master's programme.

6. A valid GMAT, GRE or EBSgrad\* score that meets our requirements

\*The EBSgrad test is only available on campus, therefore for prospective candidates based abroad, we would recommend that you find a GMAT or GRE testing center near you in order to fulfill this requirement.

7. Letter of Motivation (in English) outlining in detail the reasons for applying for the respective Master's programme.

## 2. IMPORTANT DATES FOR STUDENT INTAKE 2019/20

### Selection days 2019

- 13 June 2019
- 10 July 2019
- 07 August 2019

### Application deadlines

- 30 May 2019
- 26 June 2019
- 31 July 2019

\*The EBSgrad and TOEFL ITP tests are also available on our selection days.

### Open Day

- 06 April 2019 in Oestrich-Winkel

### Start of semester

- Fall Term – September 2019
  - Introduction week: 26 - 31 August 2019
- Spring Term - January 2020 (not applicable to MSc in Real Estate)
  - Introduction week: 15 - 18 January 2020

### Start of lectures

- Fall Term – September 2019
  - 02 September 2019
- Spring Term - January 2020 (not applicable to MSc in Real Estate)
  - 20 January 2020

### 3. THE SELECTION PROCESS



EBS sets value not only on your academic performance, but also on your personal potential and soft skills. Therefore we have developed the personality-based selection process to better evaluate your aptitude for the study programmes at EBS.

#### 3.1. COMPONENTS OF THE SELECTION PROCESS

- English proficiency test (TOEFL ITP) on your selection day (unless TOEFL iBT or IELTS test scores are submitted with your online application)
- EBSgrad test (unless GMAT or GRE test scores are submitted with your online application)
- Personal interview (on campus or online for international candidates based overseas)

## 3.2. ENGLISH PROFICIENCY REQUIREMENTS

The MSc study programmes at EBS require applicants to have sufficient knowledge of the English language since the lectures are held in English. If you have already passed a proficiency test, please upload your score in your online application. EBS accepts the proficiency certificates listed below.

Certificate	Score required for unconditional entry
TOEFL iBT <a href="http://www.toefl.org">www.toefl.org</a>	100
TOEFL ITP	600
IELTS <a href="http://www.ielts.org">www.ielts.org</a>	7.0
ESOL <a href="http://www.cambridgeesol.org">www.cambridgeesol.org</a>	CPE

EBS Business School is a certified TOEFL test centre and as such offers TOEFL ITP tests on a regular basis and on selection days. In order to take the TOEFL ITP test (€ 85) at EBS, please register via the official TOEFL website: [www.de.toefl.eu](http://www.de.toefl.eu). After completing the registration form, select Oestrich-Winkel or Wiesbaden as your test centre.

For further information, please refer to the following links:

[https://www.ets.org/toefl\\_itp/content/sample\\_questions](https://www.ets.org/toefl_itp/content/sample_questions)

[https://www.ets.org/s/toefl\\_itp/pdf/toefl\\_itp\\_test\\_taker\\_handbook.pdf](https://www.ets.org/s/toefl_itp/pdf/toefl_itp_test_taker_handbook.pdf)

Native English speakers or applicants who graduated from a school with English as the primary language of instruction may be exempted from submitting English test results if documented proof issued by their university can be provided. The decision to waive the standard requirement is taken by the Admissions Committee on a discretionary basis.

## 3.3. EBSGRAD TEST

All applicants who have not undergone the GMAT or GRE tests may register for the EBSgrad, which is our 2-hour internal GMAT equivalency test (€ 125) on campus.

Additionally, the EBS Language Centre offers a GMAT preparation course that will prepare you intensively, so that you can achieve the best possible result and thus increase your chances of admission.

### Dates and course fees

- Date: Saturday, 29 June 2019
- Venue: EBS Campus Schloss
- Course fee: € 275
- Contact: Gillian Windsor (details on page 7)

### **3.4. PERSONAL INTERVIEW**

The personal interview is an important element of the admissions process and serves to assess the applicant's motivation, academic and professional background, team and leadership skills. It further provides applicants with the opportunity to demonstrate so-called soft skills that cannot adequately be inferred from academic records and written tests. In order to gain a reliable impression of the candidate's profile, a 50-minute structured interview is conducted by specially trained interviewers from business practice and academia.

### **4. ADMISSION RESULTS**

Based on their academic records, test scores, results of the interview and overall application profile, all applications are reviewed by the Admissions Committee to determine the admissions results of each candidate. EBS informs applicants of their status as soon as possible after the all admission requirements have been completed.

### **5. EBS PREPARATION SEMESTER – MSc**

For applicants who have a degree in another field of study other than Business Administration, e.g. Computer Science, Political Science, Law or Engineering, EBS Universität offers a preparation semester which teaches the business knowledge required for the Master programme, which includes the fields of Accounting & Control, Finance, Marketing & Strategy, Statistics & Econometrics and Mathematical Economics.

In just one semester, you will gain the skills needed to complete a Master Programme in Management, Automotive Management, Finance or Real Estate at EBS Universität.

You can choose whether you wish to start your preparation semester in Fall or Spring Term, however for those interested in the MSc Real Estate programme, the preparation semester must then be done in Spring Term as the MSc Real Estate programme is only offered every Fall Term.

## 6. CONTACT INFORMATION – MSc PROGRAMMES

### Study at EBS



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### Selection Process



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### Language Centre



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